



MIDDLE EAST SCIENCE FUND

ANNUAL PROGRESS REPORT

Date of Report:	Project Number:
No. of Pages Attached :	
Project Title:	
Project/Grant Period: dd/mm/yyyy to dd/mm/yyyy	Reporting Period: dd/mm/yyyy to dd/mm/yyyy
Name of Principal Investigator:	Affiliation of Principal Investigator:



Please answer the following questions on separate sheets of paper and attach them to this document. Answers must be numbered according to the list below.

1. ACHIEVEMENTS

- a. What are the major goals of this activity, as stated in your application for support?
- b. Which of these goals were accomplished during the last reporting period? Were they achieved in accordance with the original plan and schedule of the project?
- c. Was the budget for this period used according to the original objectives?
- d. In case of a budget surplus for this period, how do you plan to re-allocate? In case of a deficit, how do you plan to adjust the difference?
- e. If none of the goals were achieved, explain why.
- f. What opportunities for training and development has the project provided?
- g. Describe how results have been disseminated?
- h. What are your plans for the next reporting period? (If there are no changes in plans as described in your application, state "No Change").

2. PRODUCTS/OUTCOMES

- a. List any products/outcomes resulting from the project during the reporting period such as:
 - i. Publications, conference papers, presentations
 - ii. Web site/s or other internet site/s
 - iii. Networks and Collaborations
 - iv. Technologies/techniques
 - v. Inventions, patent applications and/or licenses
 - vi. Any other products

3. PARTICIPANTS

- a. Provide names of persons involved in the project along with the following information for each:
 - i. What role did this person play in this project? (E.g. graduate student, researcher, etc.)
 - ii. How long did the person work on the project? (E.g. 1 month, 6 months, etc.)
 - iii. What did he or she contribute to the project? (E.g. work in the area of)



- iv. From where did he or she receive funding support? (E.g. from the MESF award)

- b. What other organization/s have been involved in this project?
 - i. Name/s of organization/s
 - ii. What was the organization's contribution to the project? (E.g. financial support, in-kind support, facilities, collaborative research, personnel exchanges)

4. IMPACT

- a. Describe the ways in which the work, findings, specific products of the project have had an impact during this reporting period on (If there is nothing notable to report, state "None"):
 - i. Development in the field of study
 - ii. Other disciplines
 - iii. Development of human resources
 - iv. Society, environment and industry
 - v. Development of technology and application

5. CHANGES, PROBLEMS, SPECIAL REPORTING REQUIREMENTS

Provide the following information, if applicable:

- i. Changes in objective and scope of research
- ii. Actual or anticipated problems, delays
- iii. Actions or plans to resolve them
- iv. Whether the changes will impact expenditures and to what extent
- v. Whether there are any problems with regard to the impact of the research on humans, animals, the environment, or natural resources